

**BOROUGH OF CRAFTON**  
**January 23, 2025**  
**@ 7:00 PM Council Meeting**

**AGENDA**

(The meeting is being held in person in Council Chambers at 140 Bradford Ave and remotely using ZOOM at: [https://us02web.zoom.us/webinar/register/WN\\_7DGoVJKATFCoo3CP\\_43fYQ](https://us02web.zoom.us/webinar/register/WN_7DGoVJKATFCoo3CP_43fYQ))

**1) CALL TO ORDER**

**2) FLAG SALUTE**

**3) ROLL CALL**

**4) CONSENT AGENDA**

- a. Approval of Council Meeting Minutes – January 9, 2025
- b. Bill List – January 23, 2025
- c. Monthly Reports – EMS Reports, Police Report, Fire Dept Reports, Treasurer's Reports, JTS Reports

**MOTION: to approve the January 23, 2025, Consent Agenda pending bill list approval by Borough President, Manager, and Treasurer.**

**5) PUBLIC COMMENTS ON AGENDA ITEMS**

*At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Council has the option to respond or not at the end of the address. The solicitor is the assigned timekeeper. Please state your name and physical address for the record.*

**6) PRESIDENT'S REPORT**

**7) MAYOR'S REPORT**

- a. Elmwood Street House Fire
- b. Temporary Rehiring of Police Chief Sumpter - Chief Sumpter will officially retire on February 6, 2025, per the "drop pension" program in which he has been enrolled. He has agreed to continue in the position until Rick Ford assumes the role in July. This is budget neutral.

**MOTION: To approve rehiring Chief Mark Sumpter under a new contract to expire when Rick Ford assumes the Chief of Police position in early July 2025.**

**8) SOLICITOR'S REPORT**

## **9) ENGINEER'S REPORT**

- a. Broadhead Sewer Project – EPA is reviewing final environmental documents and legal counsel is ironing out details regarding Perrine St. easement. Waiting on potential dates/times from the property owner's attorney to do a walking tour of the property before signing off on the easement.
- b. Ewing Road – Infrastructure committee is exploring options to address road closure. Waiting on work authorization from Gateway on costs and strategies towards the best solution.
- c. Public Stairs – Final site meeting with grant PM was held on 1/17. Awaiting receipt of \$200k grant disbursement.
- d. C-20 Sewer Separation Project – Bid opening was on Tuesday, 1/14.
- e. Storm Sewer Retention – Crafton Elementary Parking Lot – In-house inspections to take place at an ideal time.
- f. DPW Building sewer lateral – Awarded contractor A. Merante has begun mobilizing on site. Delayed start due to weather. The new start date is 1/23, weather permitting. Duration 2-3 weeks.
- g. 2025 Sewer O&M Repairs - Going out for advertisement. Ad dates are 1/23 and 1/30
- h. Station Street Retaining Wall – Engineering work continuing. Preliminary sketches have been done. A new retaining wall will likely be the resolution.
- i. People's Gas Main Work – Gas line work complete. Restoration work begins early spring when the weather improves.
- j. Duncan and Ingram Ave – One way conversion to two-way. Seeking traffic study of the area.
- k. Linwood/Noble Parks – Survey update.
- l. Utility Street Work

## **10) MANAGER'S REPORT**

- a. Trail Study Committee – First Meeting Scheduled for January 27. Funded by \$39.1K DCNR grant.
- b. New Website – Council is reviewing

## **11) STANDING COMMITTEES REPORT**

- a. Finance, Administration, & Sustainability – Mr. Hough
  - i. 2024 Budget vs Actual – Final figures
  - ii. 2025 Budget - updates
- b. Infrastructure & Land Use – Ms. Compitello
  - i. Grants awarded:
    - 1. Energy Audit – \$50k, MORE grant to conduct an energy audit of the 3 municipal buildings (magistrate, library, municipal).
    - 2. EV Chargers – Crafton is getting 8 (16 ports) from the US DOT. These will be located near the busway and pool.
- c. Planning Commission – Mr. Ridilla
  - i. Zoning Update
    - 1. Review updates
    - 2. Next meeting - January 281 @ 6:30 PM
    - 3. Further discussions, forums, and meetings are being planned (as needed) before the revised draft is prepared for community review
- d. Communication & Recreation– Ms. Bollenbacher
  - i. New Recreation Board Chair – Danielle Corey Sheaffer
  - ii. Upcoming Borough Community Events
    - 1. Valentines Day Community Dinner – “Til Death Do Us Part” themed Murder Mystery Party! BYOB with a \$5 donation to Crafton Library – Tickets are \$25 or \$20 for Seniors (65+). Buy tickets by clicking on the link on the home page of the Crafton Borough website.
    - 2. Clean-up/Arbor/Shredding Day – April ?
    - 3. Garden’s 10th Anniversary Party – May 17
    - 4. Independence Day – July 4
    - 5. Fall Fest – September 27
    - 6. Celebration of Lights – December 6
    - 7. Holiday House Tour – December 16
  - iii. Other Community Events
  - iv. Newsletter
- e. Board/Commissions Recruiting – Ms. Pulkownik
  - i. Zoning Hearing Board (alternate) Appointment – Appoint Christopher McCormick to the Zoning Hearing Board.

**MOTION: To appoint Christopher McCormick to the Zoning Hearing Board as an alternate for a term that will expire on December 31, 2025.**

- ii. Recreation Board Appointment - Appoint Cory Roma to the Recreation Board.

**MOTION: To appoint Cory Roma to the Recreation Board for a term that will expire on February 28, 2026**

- iii. Current Open Positions (apply at [craftonborough.com/commissions](http://craftonborough.com/commissions))

1. Civil Service Commission (alternate) (2) – 6-year term – expiring 2/1/2029
2. Zoning Hearing Board (alternate) – existing term - expiring 12/31/2025
3. Recreation Board – (2) existing terms – expiring on 12/31/27 and 2/28/2026

iv. Upcoming Positions

1. Recreation Board – (2) 4-year terms – open on 2/28/2025
2. Shade Tree Commission – 5-year term – open on 3/31/2025
3. Planning Commission – (2) 4-year terms – open on 4/13/2025
4. Zoning Hearing Board – 3-year term – open on 12/31/2025

- f. Council of Governments (COG) – Ms. Bollenbacher

## 12) COMMUNITY ANNOUNCEMENTS

- **Upcoming Council Meeting** – Thursday, February 13<sup>th</sup>, 7:00 pm
- **Valentine’s Day Murder Mystery Community Dinner** – Friday, February 14<sup>th</sup> at 6:00 pm at the Crafton Public Library – 140 Bradford Ave. – “Til Death Do Us Part” themed Murder Mystery Party. Dressed to match the theme, attendees will work together to solve a fictitious murder which occurs during the party. Tickets are available on Crafton’s website homepage.

## 13) PUBLIC COMMENT

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## 14) ADJOURNMENT