

BOROUGH OF CRAFTON
August 28, 2025
@ 7:00 PM Council Meeting

AMENDED AGENDA

(The meeting is being held in person in Council Chambers at 140 Bradford Ave and remotely using ZOOM at: https://us02web.zoom.us/webinar/register/WN_7DGoVJKATFCoo3CP_43fYQ)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – August 14, 2025
- b. Bill List – August 28, 2025.
- c. Reports – Managers Report, Northwest EMS Report, Library Report, Police Department Report, C&EDD Report, C&EDD Building Inspection Report, C&EDD Code Enforcement Report, JTS Reports

MOTION: to approve the August 28, 2025, Consent Agenda pending bill list approval by Borough President, Manager, and Treasurer.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Council has the option to respond or not at the end of the address. The solicitor is the assigned timekeeper. Please state your name and physical address for the record.

6) PRESIDENT'S REPORT

- a. Construction Projects – Asking for patience with road closures, detours, and delays associated with several infrastructure projects throughout the Borough.
- b. Council Meeting Date Changes
 - i. Thanksgiving (Nov 27) – Move to November 24
 - ii. Christmas (Dec 25) – Cancel

MOTION: To move the November 27 Council Meeting/Budget Workshop to Monday, November 24, 2025, and cancel the Dec 25 Council Meeting - advertise the changes.

7) MAYOR'S REPORT

8) SOLICITOR'S REPORT

- a. There will be an executive session after tonight's meeting to discuss personnel matters.

9) MANAGER'S REPORT

- a. Budget Process
 - i. August 28 – Council First Draft and Process Introduced
 - ii. Workshops
 - 1. September 11 – Council Budget Workshop 6:00 pm
 - 2. September 25 – Council Budget Workshop 6:00 pm
 - 3. October 9 – Council Budget Workshop 6:00 pm
 - 4. October 23 – Council Budget Workshop 6:00 pm
 - 5. November 13 – Council Budget Workshop 6:00 pm
 - 6. November 27 – Thanksgiving – (Reschedule Council Meeting)
 - 7. December 11 – Council Budget Workshop – 6:00 pm
- b. Trail Study Committee –
 - iii. Trail Committee met on August 25th at 6:00 pm – reviewed budgets and alignments for Baker's Acres and Chartiers Creekside trail.

10) ENGINEER'S REPORT

- a. Broadhead Sewer Separation Project – The project is underway with construction beginning along the gravel access road off Crafton Blvd. Closure of this portion of the trail is in effect.
- b. Perrine Street Sewer Project – Eminent Domain Ordinance to be considered.
- c. Ewing Road – Reviewing updated cost estimates for repairing the road. Multi-Modal Transportation Fund grants may be possible.
- d. C-20 Sewer Separation – Project is currently along Steuben Street heading towards the W. Crafton intersection.
 - i. Expected project completion: 11/12/25.
 - ii. Concern – Ponding water on Steuben/Duncan intersection.
 - a. In the works to rebuild the ramp and modify the asphalt in front to provide proper drainage to the nearby inlets. Awaiting estimate back from the contractor.
 - iii. Crosswalks being proposed at all crossings at Duncan / Steuben intersection. OK with PennDOT.
- e. DPW Building – Construction schedule was received. Expected completion date is November 7th, 2025. Upcoming work includes finishing the concrete floors and placing the site utilities with Public Works. Oil separator installed. Possible fire hydrant installation.
- f. Steuben / Linden Intersection Improvements – Remaining work includes installing the final ADA ramp. As-built requested by PennDOT.

- g. Linwood/Noble Parks – Cost estimate analysis for Linwood and Noble Parks are currently being developed to include baseline and proposed improvements to be used for good, better, and best options.
- h. 2025 Crafton O&M Repairs – Contract work is ongoing.
 - i. Contract A – Excavation – Ongoing coordination to determine start date.
 - ii. Contract B – MH to MH lining – Work not to begin until late summer or early fall.
 - iii. Contract C – Spot Lining – Approximately 10 repairs remaining to be completed.
- i. 2025 Road Paving and Brick Plan
 - i. Brick road assessment planning has begun and will take several months. A draft Brick Streets Plan has been completed and uploaded to the Council OneDrive. Priority areas have been pre-determined for 2025. The fieldwork to obtain the street data for the 5-Year plan has begun.
 - ii. Road paving as part of the Broadhead Sewer Separation Project:
 - 1. Crafton Blvd - between Broadhead and the Trail entrance
 - 2. Broadhead Ave
 - 3. Warren St.
 - 4. Parke St.
 - 5. Coulter St.
 - 6. Crennell Ave – Brick trench repair
 - 7. N. Linwood Ave – Brick trench repair
 - 8. N. Emily St
 - 9. Belvidere St
- j. Permit applications – Newly received permit applications for street utility work.

Road Construction & Excavation:

Applicant: Duquesne Light Company
 Location: Chartiers Avenue – Replace Pole #385270

Sidewalk Construction & Repair:

Applicant: Pennsylvania American Water
 Location: 582 Broadhead Avenue - 4' x 4'

11) COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR'S REPORT

- a. August Planning Commission was canceled
 - a. Next meeting – September 23rd at 6:30 pm
- b. Zoning Ordinance – Was sent to the Allegheny County Department of Economic Development on July 25th for their review.
- c. 82 Belvidere Conservatorship – Update on next phase.

- d. LGA Intern Presentation – Kennedy Short – Business Development Maps +
- e. LSA Grant (\$120K)– Partnership with Shade Tree Commission and Crafton Elementary for Crafton Blvd enhancements.

12) STANDING COMMITTEES REPORT

- a. Finance, Administration, & Sustainability – Mr. Hough
 - i. 2025 Budget vs Actual
 - ii. General Fund: Income - \$4,639,840 LY- \$3,865,135
General Fund: Expense - \$3,601,165 LY - \$3,233,833
 - iii. Road Fund: Income - \$27,539* LY - \$630,109 *road tax moved to
gen fund in 2025
Road Fund: Expense - \$179,283 LY- \$14,990
 - iv. Sewer Fund: Income - \$1,759,538 LY - \$1,459,015
Sewer Fund: Expense - \$1,113,153 LY - \$1,224,343
 - v. Budget Process Presentation
- b. Infrastructure & Land Use – Ms. Compitello
 - i. Energy Audit – Energy Audit received on Aug 7th. Reviewing options.
 - ii. DCED \$325,000 Grant for pedestrian and other business district improvements
- c. Communication & Recreation– Ms. Bollenbacher
 - i. Upcoming Community Events
 - 1. Fall Fest – Saturday, September 27
 - 2. Halloween Mini Golf Pop-Up 21+ Event – Saturday, October 11
 - 3. Community Free Swap – Saturday, November 8
 - 4. Celebration of Lights – Saturday, December 6
 - 5. Holiday House Tour – Sunday, December 14th
 - ii. Ongoing Events
 - 1. Coffee, Creativity, and Community – Every Saturday 12-3 @ Library
 - 2. Yoga in Crafton Park – Every Saturday (Jun – Sept) 10 AM (Free!)
 - iii. Fall Newsletter - Coming in October
- d. Board/Commissions Recruiting – Ms. Pulkownik
 - i. Current Open Positions (apply at craftonborough.gov/boardscommissions)
 - 1. Civil Service Commission (alternate) (1) – 6-year term – expiring 2/1/2029

ii. Upcoming Positions

1. Zoning Hearing Board – 3-year term regular (1) and alternate (1) seats – begins 1/1/2026

e. Char-West Council of Governments – Ms. Bollenbacher

13) COMMUNITY ANNOUNCEMENTS

- **Upcoming Council Meeting** – Thursday, September 11, 7:00 pm
- **Fall Fest – SAVE THE DATE!** - September 27th in Crafton Park – 1:00 pm to 6:00 pm. Entertainment includes: Mingo Creek Band, face painting, balloon artist, bounce house, inflatable obstacle course, kids’ crafts, touch-a-truck, food and beer vendors, craft vendors, and/or bring your pet and join the Pet Parade! Please note that this year’s even will benefit PGH, Air, Search, and Rescue, Canine Division.
- **Pool Hours** - Labor Day Weekend: Saturday, August 30, 2025: 12:00 PM to 7:00 PM, Sunday, August 31, 2025: 1:00 PM to 7:00 PM, Monday, September 1, 2024: 1:00 PM to 7:00 PM
- **Employment Opportunity** – Substitute Part Time Crossing Guard for the Carlynton School District. Apply at <https://craftonborough.gov/Employment>

14) PUBLIC COMMENT

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15) ADJOURNMENT