

Borough of Crafton
Council Meeting
Thursday, June 10, 2021.

(Meeting was held via Zoom Webinar and can be viewed by going to www.craftonborough.com/council-meeting-videos)

1. CALL TO ORDER

President Levasseur called to order the Discussion Meeting of the Crafton Borough Council, Thursday, June 10, 2021, at 7:15 PM.

2. FLAG SALUTE

The flag salute was led by Mr. Levasseur.

3. ROLL CALL

Interim Manager Sample recorded seven (7) members of Council, present as follows: Mr. Amendola*, Mr. Chandler, Mr. Crouse, Mr. Crown, Mr. Levasseur, Mr. Oliverio and Ms. Perry. Also present were Mayor Bloom, Solicitor Korbel and Engineer Minsterman. **Mr. Amendola joined later in the meeting following the Consent Agenda Motion.*

4. PUBLIC COMMENT ON AGENDA ITEMS

There were no citizen comments on agenda items.

5. CONSENT AGENDA

MOTION #1: It was moved and seconded (*Crouse/Crown*) to approve the June 10, 2021, Consent Agenda (including the Meeting Minutes dated May 13, 2021, and May 27, 2021, and the Bill List dated June 10, 2021).

MOTION #1 carries by a Unanimous Vote (6-0).

**Mr. Amendola joined the Zoom Meeting.*

6. PRESIDENT'S REPORT

Mr. Levasseur announced that the newsletter will be circulating in the next few weeks. He spoke regarding the Construction progress and added that residents can expect communications to continue via the Website and SavvyCitizen.

7. MAYOR'S REPORT

Mayor Bloom had nothing to report.

8. ENGINEER'S REPORT

Engineer Minsterman noted that he had a few additions to the monthly report that was submitted to Council for review. He stated that the new Consent Order will be issued this month and Council will be required to approve the agreement in June or July. Engineer Minsterman also noted that a ribbon cutting for the S. Grandview Avenue project and a groundbreaking for the Woodlawn/Fountain project will be scheduled early to mid-July.

Ms. Perry noted that she has received complaints regarding the construction vehicles on Crafton Boulevard that are blocking the Crafton Boulevard and Noble Avenue intersection and limiting visibility for those navigating around the construction area.

Engineer Minsterman stated that he will communicate with the Contractor to come up with a solution.

9. SOLICITOR'S REPORT

Solicitor Korbel gave an update on the ongoing situation at 40 Union Avenue and stated that the Landlord was fined \$2,400.00 by the Magisterial Judge at the most recent hearing. He noted that the Borough will continue to enforce these issues via the court system.

10. MANAGER'S REPORT

Interim Manager Sample stated that the punch-list items for the Green Light Go Signal Improvements project have been completed and added that Public Works will be installing the pole base covers.

Interim Manager Sample noted that Allegheny County will be handling the funds for the Borough Building Repointing & Resurfacing project and the Magistrate & Library Roof Replacement projects. He added that the bids are ready and will be advertised as soon as Allegheny County submits the agreement for Council approval.

Interim Manager Sample also noted that the 52 Baldwick Avenue Demolition project bid will be advertised on June 17, 2021.

Interim Manager Sample spoke regarding the Alley B Reconstruction project and stated that the Borough plans to use an alternate online bid source, PennBid, that will save the Borough time and money. He added that the Borough's standard local advertisement company will be used as well and is scheduled for June 17, 2021.

Interim Manager Sample reminded residents that the 2020 planned Bathhouse improvements have been postponed. He stated that the Crafton Borough has submitted a grant in the amount of \$750,000 for a complete renovation of the Bathhouse, Concessions Area, Accessibility improvements, Bleacher replacement and more.

Council continued discussion regarding the planned improvements of the Bathhouse and the grants received and applied for in previous years.

FINANCE AND ADMINISTRATION

Ms. Perry noted that the Committee held a meeting on June 3, 2021, at which time they reviewed the Borough's Monthly Financial Statements and added that they will be available at the second meeting for Council and public review. She spoke regarding the update of the accounting and allocation process for the bond funds, as well as the streamlining of the Borough's financial reporting which will provide for better transparency. Ms. Perry added that the Financial Consultants will continue developing the 5-Year Capital Improvements Plan.

COMMUNITY SERVICES AND INFRASTRUCTURE

Mr. Chandler spoke regarding the groundbreaking and ribbon cuttings being scheduled for the ongoing projects throughout the Borough.

Interim Manager Sample announced that there is Compost and Wood Chips available to the residents at no cost, located at the the Jason West Memorial Field parking lot in Crafton Park.

COMMUNICATION, RECREATION, AND COMMUNITY EVENTS

Mr. Oliverio announced that the next Committee meeting will be held on June 15, 2021, at 7PM and added that they will be discussing the implementation of a social media policy, the hybrid meeting needs and proposals for equipment, as well as the upcoming 4th of July festivities.

Solicitor Korbel noted that there are no additional requirements for advertisement concerning the hybrid model as the Borough Council Meetings have already been advertised as in-person or via Zoom Webinar.

EMERGENCY PREPAREDNESS

Mr. Amendola noted that the Committee, consisting of Ms. Perry and himself, met on June 2, 2021, at 12PM. He stated that the Committee discussed gathering contact information for the Fire Department and other Emergency Services, as well as the submission of the Monthly Financial Reports and Grant Opportunities. Mr. Amendola added that the Police Chief will be joining them for the next scheduled meeting on July 7, 2021, to discuss the emergency response plan.

12. BUSINESS AGENDA

2021 SEASONAL HIRING

MOTION #2: It was moved and seconded (*Perry/Oliverio*) to approve the hiring of Kate Elkins, Katherine Kozy, and Margaret Morvay as swim coaches for the 2021 season.

MOTION #2 carries by a Unanimous Vote (7-0).

13. DISCUSSION ITEMS

There were no additional discussion items.

14. COMMUNITY ANNOUNCEMENTS

- The Borough Administrative Office is now open to the public. Administrative Staff is available during normal business hours (8:30 AM to 4:00 PM) to address all Borough business. Residents wishing to conduct business in person are asked to come to the door adjacent to the parking lot at the rear of the building please press the intercom/ buzzer and the staff will assist you. No one will be granted access into the building without a proper mask. In addition, there is a drop-box in the rear of the building for any written correspondence. Administrative Staff can be reached by phone at (412) 921-0752 x 10. Non-Emergency Police Matters can be directed to the Police Secretary at (412) 921-2016.

- Crafton Pool will operate daily starting on Saturday, June 12th to August 22nd, August 28th and 29th, and September 4th to 6th. Daily Hours will be Monday thru Saturday 12:00 PM to 7:00 PM and Sunday 1:00 PM till 6:00 PM. All CDC, State, and County guidelines will be followed.
- The Borough is accepting Letters of Interest for three residents to serve on the Steering Committee for the Parks and Recreation Master Site Plan Project. This important committee will help shape the future of active and passive recreation in the Borough for the next 20 years. Please submit to letters by June 16th, 2021, to the Interim Borough Manager at manager@craftonborough.com.

Mr. Levasseur suggested that Council implement an annual recess for the first meeting in July to allow for Council to travel. He stated that if Council agrees it will be announced at the next meeting.

15. PUBLIC COMMENT

There were no additional public comments.

16. ADJOURNMENT

The meeting was adjourned at 8:00 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary